

Mile High Denver Chapter of ARMA: 2016-17 Year in Review

Theme: *Sharpening Your RIM Toolkit* – The goal this year was to include topics on a variety of subjects that would develop existing skills of the modern Records and Information Professional in our Chapter.

Average meeting attendance: 42 (not including the Spring Seminar or the upcoming July special meeting).

Monthly event sponsorship: There were two meetings where we did not have a monthly sponsor. This was due to some timing issues.

Business Partner Workshops: In May and June we had two business partners lead workshops ahead of the regular meeting. These were attended at about 90% the regular meetings attendance.

Networking event summary: Networking event in December was held at Shells and Sauce by the Botanic Gardens in conjunction with our tour, and hosted by TAB. Approximately 15 people attended from 4-6pm. Spring Seminar networking event held in same location as seminar and hosted by Iron Mountain. Approximately 30 people attended from 5-7pm.

Monthly meeting summary break down:

Month	Attendance	Topic	Speaker	Comments	Business Partner Sponsor
Sept 2016	43	Power Networking for Introverts	Marcy Phelps	Free meeting to jump start the year. Topic was well received; positive comments on this happening prior to ARMA Int'l.	TAB -Gold
Oct 2016	44	Talking Tech: How to Communicate Effectively with Your IT Department	Clint Andrews	This was a fantastic topic and the speaker was very engaging with the audience.	Access - Gold
Nov 2016	42	Using Emotional Intelligence (EG) to Enhance your RM Program	Natalie McVeigh	Interesting topic, was well received. Attendees appreciated the personal touches in the presentation.	Iron Mountain - Platinum
Dec 2016	25	Tour of the Denver Botanic Gardens + Networking Event		Meeting was limited to 25 people due to tour space restrictions, but attendees loved it.	Networking sponsored by TAB - Gold
Jan 2017	49	Effective Records Interviews	Lindy Naj & Jeanne Caldwell	Had technical issues, but comments said speakers handled it well and were professional about it.	
Feb 2017	47	Making Business Process Analysis Part of Your RIM Tool Kit	Michael Elkins	This was a timely topic for attendees. Many having commented previously on wanting to see a case study on the subject.	Access - Gold
Mar 2017	40	Email Management in the Real World: A Case Study	Brian Starck	Case study presented by long-time MHD member.	Ricoh - Silver
Apr 2017	128	Sharpening your RIM Toolkit		2017 Spring Seminar; two tracks with multiple speakers	Iron Mountain – Platinum,

May 2017	49	Research Skills & Tips for Updating Records Retention Schedules	Chris Brown	Included a Business Partner presented, free workshop. Great topic and very timely; presenter is an adjunct professor in the DU LIS program and academic librarian.	
Jun 2017	40	Everything we Need to Know About Effective Communication	Kelly Trostel-Roll	Included a Business Partner presented, free workshop. Annual Business meeting held after speaker; elect board and awarding of Denver Dollar Prizes.	DTI - Silver
July 2017	60+	Colorado Open Records Act (CORA) Legislation – Special Meeting	Colorado Deputy Sec. of State, Jeffery Roberts	Offering a free special meeting in July as follow-up to a topic from our Spring Seminar. Many non-members registered; opportunity to market membership in our Chapter	

2017-2018 theme: The Well-Rounded RIM Professional

Targets for 2017-2018:

- Chapter will have all or majority of all topics planned for each month; BP's will be able to choose monthly sponsorships ahead of September 2017
- Set tentative dates for all included networking events: up to five (5) available - Platinum sponsors the Spring Seminar and can chose to sponsor an additional event, Gold Partners can sponsor one (1) networking event each
- Increase number of Business Partner Workshops for 2017-2018; begin coordination on ideas and topics by September 2017
- Increase member, guest, and Business Partner attendance at regular monthly meetings
- What else would you like to see?

